

THE BOROUGH OF STOCKERTOWN FEE SCHEDULE

Enacted: February 6, 2023

Title: Fee Schedule

RESOLUTION NO. 2023-1

UNLESS NOTED FOR SPECIFIC ITEMS, FEES FOR APPLICATIONS, PERMITS, OR OTHER USAGE SHALL BE COLLECTIBLE AT THE TIME OF ISSUANCE.

| | | |
|---------------------|---|-------|
| §100 | PERMITS AND FEES Items with an (*) after them require inspection at the appropriate stage by an approved inspector, paid for by the requestor, and are subject to the PA State UCC Educational Fund Fee. The type of inspection (electrical, plumbing, structural, etc.) will be determined by the permit activities performed, according to the codes accepted by Borough Ordinance. | |
| §100.1 | FINES AND PENALTIES | |
| §100.1.1 | As Set by Law Referenced Externally | |
| §100.1.2 | Failure to acquire permit and/or pay fee prior to the inception of any individual activity covered in the Fee Schedule will incur a penalty or 25% (twenty-five percent) of the individual activity's fee, or \$ 50.00, whichever is greater. The penalty applies to each permit and/or fee, individually. | |
| §100.2 | MOVING PERMIT (in and out, each) Fee due at time of application | \$5 |
| §100.3 | VEHICLE RESTORATION PERMIT Fee due at time of application. One permit per deeded property per year, with the vehicle titled in the name of the property holder(s), and photograph of subject vehicle. May be renewed on a yearly basis with photographic and documented proof of restoration activity. Maximum of one (1) permit renewal per vehicle. Failure to consecutively renew the permit will invalidate any new permit for that particular vehicle. | \$50 |
| §100.4 | BOROUGH PARK AND PAVILION RESERVATION Fee due at time of application. | |
| §100.4.1 | For resident (proof of insurance required) | \$25 |
| §100.4.2 | For non-resident (proof of insurance required) | \$50 |
| §100.4.3 | Refundable deposit (both resident and non-resident) | \$50 |
| §100.5 | BOROUGH BALL FIELD RESERVATION Fee due at time of application. (Applies to adult leagues or adult teams and all Borough game fields) | |
| §100.5.1 | For practice or game use (entire day) | \$50 |
| §100.5.2 | For practice or game use (partial day) | \$25 |
| §100.5.3 | For multiple game / tournament use | \$150 |

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|---------------------|---|--------------|
| §100.6 | PHOTOCOPIES (per each single side) Fee due immediately | \$0.25 |
| §100.7 | Peddler's License (per day) (per week) | \$10 \$25 |
| §100.8 | Fee for Returned (NSF) Checks, includes Sewer Payments (per each) | \$35 |
| §100.9 | Delinquent Sewer Account Notification | \$25 |
| §100.10 | Water Termination / Restoration Processing Fee | \$100 |
| §100.11 | Water Termination Loss of Revenue Fee Fee is for each day that water is shut off. Calculated as 20 percent above the PA Water Co.'s daily revenue loss charge. | \$??? |
| §100.12 | Fees Associated with Sewer Delinquency Lien Processing and Filing Fees are incurred for each instance of a lien action and can vary depending on activities needed to service the lien and subsequent claim or release. Fees are due upon issuance of a lien or issuance of a Borough invoice. | |
| §100.12.1 | Prepare and Mail Legal Notice pursuant to 53 PS §7106 | \$85 |
| §100.12.2 | Bookkeeping Fee for Payment Plan of more than three payments | \$50 |
| §100.12.3 | Handling Fee for returned check (per each) | \$30 |
| §100.12.4 | Handling Fee to issue refund check (per each) | \$20 |
| §100.12.5 | Attorney Fees for Lien Processing and Filing | |
| §100.12.5.1 | Initial review and sending first demand letter | \$160 |
| §100.12.5.2 | Prepare and file lien with copies * | \$300 |
| §100.12.5.2a | Prepare and file Praeipce to Satisfy * | \$175 |
| §100.12.5.3 | Prepare Writ of Scire Facias | \$175 |
| §100.12.5.4 | Obtain re-issued Writ | \$30 |
| §100.12.5.5 | Prepare and mail letter under Pa. R.C.P. §237.1 | \$30 |
| §100.12.5.6 | Prepare Motion for Alternate Service | \$175 |
| §100.12.5.7 | Prepare Default Judgment | \$175 |
| §100.12.5.8 | Prepare Writ of Execution | \$800 |
| §100.12.5.9 | Attendance at sale; review Schedule of Distribution and resolve distribution issues | \$400 |
| §100.12.5.10 | Continue Sheriff's Sale | \$50 |
| §100.12.5.11 | Petition to Assess Damages | \$50 |
| §100.12.5.12 | Petition for Free and Clear Sale | \$400 |
| §100.12.5.13 | Prepare Bankruptcy Proof of Claim | \$100 |
| §100.12.5.14 | Services not covered above will be assessed at: (per hour) | \$175 |
| §100.12.5.15 | There shall be added to the above amounts reasonable out-of-pocket charges, costs, expenses and fees such as, but not limited to, postage, title searches, Prothonotary fees, and Sheriff's fees. | |

***Both fees assessed at time of Lien filing.**

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§200 BUILDING AND OCCUPANCY PERMITS

§200.1 BUILDINGS AND STRUCTURES (INCLUDING INTERIOR RENOVATIONS AND ALTERATIONS, AND FIRE AND OTHER NATURAL DISASTER REBUILDING) PERMITS

§200.1.1(*) Income Producing Residential Units / Residential Dwelling Unit Building / Zoning Permits
 Base fee for all Building Permits (plus following fees) \$50

- up to 1500 sq. ft. \$150
- from 1501 to 2000 sq. ft. \$400
- from 2001 to 2500 sq. ft. \$450
- from 2501 to 3000 sq. ft. \$500
- from 3001 to 3500 sq. ft. \$550

plus \$ 15.00 per 200 sq. ft. above 3500 sq. ft. or portion thereof

§200.1.2(*) Industrial / Commercial / Zoning Permits
 Base fee for all Building Permits (plus following fees) \$500
 Plus \$ 00.35 per sq. ft. of Reviewed Square Footage

- Income Producing Residential / Residential Dwelling \$500
- Industrial / Commercial base fee (plus costs, if required) \$500

§200.1.3 PA State UCC Educational Fund Fee \$4.50
 Applies to selected permits (*)

§200.1.4 Zoning Hearing Board, initial hearing. Fee due at time of application. \$900

§200.1.5 Zoning Hearing Board, subsequent hearing (each) \$500

§200.2 ESCROW

§200.2.1 Curative Amendment or Borough Ordinance changes subsequent hearings per each. Fee due at time of application. \$5,000
 \$500

§200.2.2 Conditional Use Hearing, Fee due at time of application. \$900

§200.3 MISCELLANEOUS ITEMS

§200.3.1 All fences (split rail, picket, stockade, chain-link, etc.) \$35
 Also for decorative retaining walls 4 ft. and below

(*) Retaining Walls over 4 Feet \$50

§200.3.2(*) Above-ground swimming pools or outdoor hot tubs \$50

§200.3.3(*) In-ground swimming pools \$100

§200.3.4(*) Sheds, decks (for roofed patio and accessory buildings) \$50

§200.3.5(*) Curb and sidewalk installation (new and replacement) \$25
 (Residential Dwelling Units)
 Must meet Borough Specifications

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GRADING COMMERCIAL/INDUSTRIAL

| | | |
|---|------------|----------|
| Fee based on Engineers Review and size of Project | \$1,000.00 | minimum |
| Re-Inspection or Additional Plan Reviews | \$100.00 | per hour |

GRADING PLAN REVIEW AND INSPECTIONS

New Residential Construction

| | | |
|--|----------|---------------|
| Grading Plan Review and 2 Inspections | \$850.00 | |
| In-ground Pools | \$750.00 | |
| Re-Inspection or Additional Plan Reviews | \$100.00 | per hour |
| §200.3.6(*) Curb and sidewalk installation (new and replacement) (Commercial / Industrial /Income Producing Residential Units) Must meet Borough Specifications | | \$50 |
| §200.3.7 Driveway (Residential Dwelling Units) | | \$25 |
| §200.3.8 Driveway (Commercial / Industrial / Income Producing Residential Units) on Borough streets and roads, State Highway Permits required on state roads | | \$50 |
| §200.3.9(*) Fireplaces / Stoves/ Chimneys / Furnaces (new and replacement) | | \$50 |
| §200.3.10(*) Permanent signs (new) | | |
| • Sign of 0 to 25 sq. ft. | | \$50 |
| • Sign of 26 to 99 sq. ft. | | \$100 |
| • Sign of 100 sq. ft. and above | | \$150 |
| §200.3.11(*) Permanent signs (replacement) | | \$50 |
| §200.3.12 Temporary commercial signs or portable signs Deposit, returned if sign removed and area cleaned up | | \$25 \$100 |
| §200.3.13(*) Demolition Permit (Residential Dwelling Units, per structure) | | \$50 |
| §200.3.14(*) Demolition Permit (Commercial / Industrial / Income Producing Residential Units, per structure or unit) | | \$100 |
| §200.3.15(*) Billboard Permit | | \$150 |
| §200.3.16(*) Road Opening Permit Determined by current published PA Highway Occupancy Permit Regulations, PA Code, Title 67, Chapter 459 and its sections. | | per PennDOT |

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| §200.4(*) | CERTIFICATE OF OCCUPANCY | \$25 |
| | For all occupied structures, buildings or units. Will not be issued until all necessary inspections have been approved and certified. | |
| | CERTIFICATE OF USE | \$20 |
| | For all swimming pools, spa, hot tubs, garages, finished basements Additions, decks and other NR Permits | |
| §200.5 | UCC CODE APPEAL FEE | Fee/Escrow for appeal per Board |
| | Fee and escrow are determined by, and collected, by The Nazareth Area Council Of Governments (NAZCOG) UCC Code Appeal | |
| §200.6 | CONSTRUCTION TRAILER PERMIT | \$50 |
| | Per trailer, per year or fraction thereof Plus escrow \$500 | |
| §200.7 | RECREATION FEE | |
| §200.7.1 | For each new Industrial / Commercial / Income Producing | \$13,720/acre |
| §200.7.2 | For each new Residential Dwelling Unit | \$3,920 |
| §200.9 | ADMINISTRATION FEE FOR THIRD-PARTY INSPECTION COSTS | 15% of inspection fee |
| | Levied on <u>each</u> third-party inspection / revision fee | |
| §200.10 | FLOODPLAIN ZONING PERMIT APPLICATION SUBMISSION FEE | \$75 |
| | Fee due at time of application. | |

THE BOROUGH OF STOCKERTOWN FEE SCHEDULE

§300

BOROUGH PUBLIC WORKS SERVICES AND EQUIPMENT

All fees are per day, unless noted otherwise and are due upon issuance of an invoice from the Borough, with one ~~hour~~ day minimum. Fees for equipment use are exclusive of operator, and require one eight hour day minimum operator fee. Borough employees must operate the equipment.

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| §300.1 | Dump truck, 5 to 6 ton (not available) | \$225 |
| §300.2 | Dump truck, 3 to 4 ton | \$175 |
| §300.3 | Dump truck, 1 to 2 ton | 150 |
| §300.4 | Bucket truck (not available) | \$125 |
| §300.5 | Backhoe | \$175 |
| §300.6 | Track Loader (skid loader) | \$175 |
| §300.7 | Asphalt roller | \$100 |
| §300.8 | Steiner tractor, with accessories | 100 |
| §300.9 | Miscellaneous equipment | \$50 |
| §300.10 | Grade laser | \$35 |
| §300.11 | Use of hand and small tools | \$25 |
| §300.12 | Dumping of trash into Borough dumpster(s) Cubic footage permitted per dump must be determined | \$75 |
| §300.13 | Use of Borough Public Works personnel (operator) <ul style="list-style-type: none"> ▪ Standard working hours (per person, per hour) ▪ Overtime, weekend, or holiday hours (per person, per hour) | \$25 \$38 |

THE BOROUGH OF STOCKERTOWN FEE SCHEDULE

§400

SEWAGE PERMIT FEES

Following fees from **400.1** through **400.4** and **400.6** as per current SEO Fee Schedule (supplied by third-party)

§400.1

Test Pit Profile Analysis

§400.1.1

Permit application (single lot) – The property owner or his / her representative will be required to set up an appointment with the Sewage Enforcement Officer (SEO) to arrange for evaluation of the pit, collection of necessary site data, taking of necessary slope readings and notation of all soil mapping information. The owner is required to supply the necessary excavation and any information pertinent to the application. At this time the SEO will try to answer any questions that the owner may have in reference to his system planning or permit procedure.

Per pit evaluation per SEO
 Quantity evaluation (per perc site) per SEO

§400.1.2

Subdivision Planning – The subdivision is required to supply a drawing of the proposed subdivision delineating proposed subsurface disposal areas (drawn to scale) for each lot and shall have physically marked these areas in the field according to their individual location on the subdivision plan. At this point the subdivider will contact the Borough SEO to set up an appointment to arrange for the SEO’s observation of the pit. The developer shall retain a soil scientist, or other qualified individual, to evaluate individual probes. This is typically performed for general site suitability and planning module preparation. If either soil conditions or slopes exist which would indicate unsuitable sites, the subdivider may have to incorporate this area into acceptable surrounding proposed plots. The subdivider must provide all necessary equipment and labor.

Per pit evaluation per SEO
 Quantity evaluation (per perc site) per SEO

§400.2

Percolation Test (limited to six holes)

- Complete per SEO
- Partial per SEO
- Observation per SEO

§400.3

On-lot Disposal Permit application fees

- New per SEO
- Minor repair (building sewer / transmission line) per SEO
- Pre-construction inspection per SEO
- Final inspection (standard system) per SEO
- Final inspection (sand mound) per SEO

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| §400.4 | System Malfunction (per hour) | per SEO |
| §400.5 | Sewer Lateral Connection Fee Connection Fee for Winona Street plant (per EDU) (Must be validated against current Sewer Ordinance) | \$4,006 |
| §400.6 | Sewer Lateral Inspection | per SEO |
| §400.7 | New or Additional Sewer Lateral Installation - All work is contracted and paid for by the applicant, using an approved and licensed contractor. The applicant is responsible for all costs associated with estimate preparation, engineering, inspection and any other fees associated with the project. The new lateral is only provided to the applicant's property line (edge of Borough's right-of-way). | |
| §400.8 | STOCKERTOWN BOROUGH SEWER PROJECT MANUAL (Review Pending) | \$300 |
| §400.9 | STOCKERTOWN BOROUGH STANDARD SEWER SPECIFICATIONS BOOK (Review Pending) | \$100 |
| §400.10 | Non-Residential Permits for Mechanical, Electrical, Sprinklers, Hoods and Suppression Systems, Alarms, etc. are based on construction cost. | |
| | §100.100.1 Interior Modification | Base Fee \$150.00 |
| | §100.100.2 Up to \$3,499.00 | \$200.00 |
| | §100.100.3 \$3500 up to \$4999 | \$250.00 |
| | §100.100.4 \$5000 up to \$7499 | \$300.00 |
| | §100.100.5 \$7500 up to \$10,000 | \$350.00 |
| | §100.100.6 Over \$10,000 | \$400.00 |
| | Plus \$2.00 per \$1,000.00 | |

- **Cost does not include Plan Review, Inspections or Re-Inspections**
- **Other Discipline Costs may be additional > Plumbing, Electrical, Mechanical**
- **Certificate of Use is required after final inspection \$20.00**

THE BOROUGH OF STOCKERTOWN FEE SCHEDULE

§500 LAND DEVELOPMENT AND / OR SUBDIVISION FEES

§500.1 The following escrow and fee schedule (**500.6, Column A and Column B**) includes costs for administrative, engineering, and legal activities appropriate to the complexities of land development and / or subdivision.

§500.2 If, in the opinion of Stockertown Borough Council, the actual costs incurred by the Borough for advertising, transcription, legal services, engineering services and professional consulting services exceeds the amount of the escrow deposited as indicated by the below schedule, **NO** zoning / building permit shall be issued until such time as the appellant shall deposit with the Borough a sum sufficient to reimburse the Borough for the aforesaid costs.

§500.3 The Borough may, during the course of the review of any application, require the applicant to deposit that amount sufficient to reimburse ongoing costs to the Borough. Prior to final approval, the Borough may suspend consideration of an application, if said sums are not paid within ten (15) days of billing thereof.

§500.4 The following deposits (items a through (g) in **500.6** Column A) shall be set up as an escrow account, to be replenished by the applicant when the escrow account level reaches fifty percent (50%) or less. These escrow accounts will also act as construction escrow accounts to cover ongoing project costs as detailed above.

§500.5 With each preliminary or final plan submissions in the review process the following fee schedule (items (a) through (g) in **500.6** Column B) will apply. Items (h) and (i) are one-time fees.

All Escrows must be accompanied by a completed Escrow Agreement
Escrow Accounts will not be closed until all professional invoices have been received and paid.

§500.6 ESCROW AND FEE SCHEDULE

| | <u>(A) ESCROW</u> | <u>(B) FEE</u> |
|--|--------------------------|-----------------------|
| a. A two (2) lot subdivision | \$3,500 | \$500 |
| b. A five (5) or less lot subdivision | \$5,000 | \$1,000 |
| c. All single family unit development | \$10,000 | \$1,500 |
| plus for each lot over the first ten (10) lots | \$100 | \$100 |
| d. All multi family dwelling unit development | \$10,000 | \$2,000 |
| plus for each dwelling unit after the second | \$200 | \$100 |
| e. Commercial / Industrial, subdivisions | \$10,000 | \$ 2,000 |
| , plus for each acre or fraction thereof | \$100 | \$100 |
| f. Planned Residential Development | \$10,000 | \$1,000 |
| plus for each dwelling unit after the second | \$200 | \$100 |

THE BOROUGH OF STOCKERTOWN FEE SCHEDULE

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| g. Land development submission | \$10,000 | \$1,500 |
| plus for each acre or fraction thereof | | \$300 |
| h. Sketch plan submission Commercial/Industrial | \$3,500 | \$500 |
| i. Sketch plan submission Residential | \$1,500 | \$300 |
| j. Pre-construction meeting, minimum | | \$50 |
| (actual cost to be charged to the Developer) | | |
| k. Final Plan Submission | | \$1,500 |
| a. Continue Escrow from Preliminary Submission | | |
| b. Revised Final Plans will be considered a Preliminary Plan Resubmission and appropriate fees will be assessed. | | |

REDACTED FEES

\$100.11 CONTRACTOR'S LICENSE (ANNUAL) REDACTED
\$100.12 JUNKYARD OR RECYCLING FACILITY (ANNUAL) REDACTED

Land Development and/or Subdivision

1. Recreation fees for the Development or Subdivision will be paid to the Borough withing 30 days after the date of the submission of the First Building Permit Application for the project
2. If the project was approved in phases, payment of Recreation fees shall be paid in phases for the number of lots or planned development per phase.
 - a. Payment due on the submittal of the building permit application of the first unit in each Phase.
3. In the Developments with greater than 100 units, the Recreation fee will be paid in increments of 100 units or fraction thereof with payment due on the submittal of the building permit application of the first unit in each increment.
4. Approved Developments that have no activity within eighteen (18) months from date of Borough approval will be required to pay the most current recreation fee. All development agreements will be structured in this manner.
 - a. Development within continually active subdivisions will be exempt from possible yearly increases.