

## STOCKERTOWN BOROUGH COUNCIL MINUTES OF MARCH 4, 2013

THE BOROUGH OF STOCKERTOWN HELD A MEETING ON MONDAY, MARCH 4, 2013, AT 7:30 PM AT BOROUGH HALL.

### Attendance

- Council members present were: Council President Amy Richard, Council Vice President Paul Zaboy, Sr., Mr. Carl Zito, Mr. Joe Gosnell, Ms. Cindy Hower, Mrs. Rosemarie Wenzelberger, and Ms. Kathleen Zdonowski.
- Police Chief/Zoning Officer John Soloe, Acting Public Works Supervisor Paul Zaboy, Jr., and Secretary Chris Burmood were in attendance.
- Attorney Steven Mills attended on behalf of Borough Solicitor Gary N. Asteak.
- Mayor Metzgar was absent.

**Meeting called to order at 7:28 PM by Council President Amy Richard, followed by the pledge of allegiance.**

### Public Comment

- Earl Kocher, of 300 Old Easton Road, asked about the 2010 audit advertisement, citing the language of viewable by appointment only. Ms. Richard advised that was just to make sure that it was done during office hours. Mr. Kocher then asked why it couldn't be made available online, stating that the fuel taxes audit was, and that other municipalities put theirs online.
- Mr. Kocher then asked if anything can be done about the school bus (#25) making the switchback turn from Old Easton Road onto Northbound 115. He said that the bus always has to back up into his lawn. Ms. Richard advised that the bus company sets the route, and all we can do is ask them, but we can't control their actions.
- Eric Wenzelberger, of 111 Center Street, wanted to thank the Road Department personnel for sweeping up the cinders along Center Street earlier in the day.
- Robert Suranofsky, of 108 Winona Street, inquired about filing his EIT return. Ms. Richard asked if he could wait until the end of the meeting, so that Mr. Burmood could provide him with the information.

### Council Comments

- None

### Secretary/Treasurer Report

- **Motion** by Paul Zaboy, Sr., seconded by Carl Zito, to approve the minutes of the February 20, 2013 meeting, with corrections as noted below. Motion carried unopposed.
  - Page 2, under Zoning Report, 2nd line of 2<sup>nd</sup> bullet point; change "form" to "from".
  - Page 1, under Public Comment, 2<sup>nd</sup> line; capitalize "L" in "Long's".
  - Page 1, under Public Works Report, 4<sup>th</sup> bullet point, change "have" to "having".
- **Motion** by Carl Zito, seconded by Paul Zaboy, Sr., to approve the payables through March 1, 2013. Motion carried unopposed.

### Police Report

- Mr. Burmood advised of a letter received from PennDOT regarding the lack of proper permit for the radar speed signs installed by the Borough on Main Street. An application has to be submitted to PennDOT for the permit, along with a Resolution authorizing submission of the application on behalf of the Borough. **Resolution 2013-1** authorizing the Police Chief to submit the application on behalf of the Borough was prepared and read for Council. **Motion** by Paul Zaboy, Sr., seconded by Kathleen Zdonowski to authorize Chief Soloe to submit the application to PennDOT for the radar speed sign permit. Motion carried unopposed.

## Zoning

- None.

## Public Works Report

- Paul Zaboy, Jr. (PJ) advised that the sewer plant is operating well, and they recently started tilling the sand filter again. He discussed the geese problem, and revisited the 3D coyote silhouette issue as a potential solution. The Public Works staff recently re-stoned the driveway to the WWT, refilling potholes.
- Public Works has also re-stoned Werkheiser Alley, State Street, and the Newhart Park parking area.
- The Public Works staff has been busy cleaning up road cinders from Bushkill Street, Lincoln Street, Center Street, and Werkheiser Street. They will work on Old Easton Road and into Long's Development at the next opportunity.
- PJ stated that he would like to use a 60/40 salt to cinder mix in the future as opposed to a 50/50 mix. He also recommended that the Borough order 60 tons of salt.
- Ms. Richard advised that the next major focus will be road repair.
- The new sinkhole that opened up on Werkheiser Street across from the Borough Hall parking lot was at an MEA test well. PJ had been in contact with MEA, and was advised that MEA would be repairing the sinkhole.
- With respect to mowing for the Borough, Ms. Richard advised she would put out requests for single year proposals and 3 year proposals. Mrs. Wenzelberger asked why multi-year. Ms. Richard advised to lock in a price. She stated she would have the general specs ready for distribution by Wednesday.

## Solicitor Report

- None.

## Agenda Items

- The Borough had already received one request for use of the ballfield, for youth baseball. Mr. Burmood to reach out to the Challengers group and the YMCA to verify their desire to utilize the field as well.
- There was discussion about requesting a porta-john for the ballfield area again. Mr. Burmood advised that Allstate Septic had already contacted the office. Council agreed that we should get one prior to the gun club fishing tournament at the end of March.
- Ms. Richard read the quoted prices for brake retarder signs obtained by Sean Dooley of the Planning Commission. **Motion** by Joe Gosnell, seconded by Paul Zaboy, Sr., to purchase the required signs from Reliable Sign and Striping for \$553.84. Motion carried unopposed.
- Ms. Richard advised that the deadline to renew the state contract for road salt purchase is March 15, and that the past couple years, we renewed with commitment for the minimum amount. Council had no object to renewing the contract.
- Mr. Burmood discussed the new universal card being promulgated by Wright Express/Sunoco, under the state contract. The card, unlike the current Sunoco Suntrak account, would be usable at a variety of locations, and would come with a standard 1.6% minimum rebate for all fuel purchases, regardless of location. Council was agreeable to look further into switching to this, provided suitable answers are given to remaining questions.

## New, Old, or Unfinished Business

- Council reviewed the new verbiage regarding when fees for applications are due. Also discussed was rearranging the Fee Schedule to put various administrative fees and permits up front, while reorganizing the Zoning and SALDO related schedules. Suggested changes are to be prepared in schedule format for next meeting.
- Ms. Richard advised that we have received a renewable single year contract from CodeRED, which she will sign and return.

### **New, Old, or Unfinished Business, cont'd.**

- Mr. Zaboy met with the designer and PennDOT officials regarding the direct trail crossing, highway occupancy permit, and north end. The local PennDOT director viewed the median and allowed certain requirements to be waived. It appears that PennDOT is favorable towards the direct crossing. Currently, we are working on the north end boundary issue. Mr. Zaboy asked if notification about construction beginning second quarter and continuing throughout year could be placed in the next newsletter. He also inquired about the donation letters received from Buzzi-Unicem and other local businesses.
- The office received proposals for conducting the DCED Audits for prior years. Jane Bachman, CPA submitted a proposal for the year ending December 31, 2011 for \$5,000.00, with the caveat that if contracted for the year ending December 31, 2012 as well, she would complete both for \$9,000.00. She also advised she could start prior to March 31<sup>st</sup> and have both completed, barring unforeseen circumstances, by June 15, 2013. Additionally, the office received a proposal from Debra Borger, CPA at Riley and Company for the years ending December 2011 – 2013 for \$5,500.00 per year, and indicated that her firm would be unable to begin until July 2013. **Motion** by Carl Zito, seconded by Paul Zaboy, Sr., to contract with Jane Bachman, CPA to conduct the DCED audits for years ending December 31, 2011 and 2012 for a cost of \$9,000.00. Motion carried unopposed.
- Mr. Zito asked if a new “No Trucks” sign could be posted at the corner of Winona, Main and Center Streets to keep commercial truck traffic off of Winona Street. Trucks are missing the turn at Bushkill Street, and their GPS units are recommending travel on Winona and getting stuck, with no way to back out. They are causing damage to lawns near the sharp turn.
- Mr. Wenzelberger asked if the Detour sign by Bushkill Street could be moved. Ms. Richard advised that we had put a request through PennDOT to the contractor that placed the sign, but have not received any response. Mr. Burmood tasked with following up.
- Mrs. Wenzelberger advised that the Easter Egg Hunt is scheduled for March 23<sup>rd</sup> at 1:00 pm. She asked if Public Works would have the park cleaned up. The rain date is March 24<sup>th</sup>.
- **Motion** at 8:22 pm by Paul Zaboy, Sr., seconded by Carl Zito, to enter into **Executive Session** to discuss personnel matters following a 5 minute break. Motion carried unopposed.
- **Motion** at 8:58 pm by Carl Zito, seconded by Paul Zaboy, Sr., to exit **Executive Session** and return to regular session. Motion carried unopposed.
- **Motion** by Carl Zito, seconded by Paul Zaboy, Sr., to retain the firm of Eckert Seamans to represent the Borough in upcoming labor negotiations with the Teamsters regarding the Police local, as well as current allegations of unfair labor practices. Motion carried unopposed.

### **Adjournment**

- **Motion** by Paul Zaboy, Sr., seconded by Carl Zito, to adjourn the meeting at 9:03 pm. Motion carried unopposed.

The next regular meeting of Borough Council will be held on Monday, March 18, 2013 at 7:30 pm. The foregoing were approved the 18<sup>th</sup> day of March, 2013.

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President of Council

Attest: \_\_\_\_\_