

**STOCKERTOWN BOROUGH COUNCIL
MEETING MINUTES OF NOVEMBER 5, 2018**

THE BOROUGH OF STOCKERTOWN HELD A COUNCIL MEETING ON MONDAY, NOVEMBER 5, 2018 AT 7:30 PM AT BOROUGH HALL.

Attendance

- Council Members present were: Council President Amy Richard, Vice President, Kathleen Zdonowski, Cindy Hower, Joe Gosnell, Rosemarie Wenzelberger and Carl Zito. Pam Davis was absent.
- Borough Secretary/Treasurer Anita Caughy was present.
- Solicitor Gary Asteak and Asst. Chief Eric Schwab were present.

The Meeting was called to order by Council President, Amy Richard, at 7:40 PM

Pledge of Allegiance

Public Comment

- Eric Wenzelberger of Center Street expressed his concern regarding the cars speeding down Center Street.

Secretary / Treasurer Report

- **Motion** by Joe Gosnell, Seconded by Carl Zito to approve Budget Meeting Minutes of October 10, 2018, as written. Motion carried unopposed.
- **Motion** by Joe Gosnell, Seconded by Carl Zito to approve accounts payable for the General Fund and Sewer Fund through November 5, 2018. Motion carried unopposed.

Police

- Asst. Chief Eric Schwab read out the Calls for Service report from October 1, 2018 to October 31, 2018. He stated that there were 3 False Alarms; 6 Arrests; 1 Theft; 70 Traffic Summonses; 58 Traffic Warnings along with Miscellaneous Calls for a total of 255 Calls for the month of October.
- Asst. Chief Schwab reported that Halloween was a big success in the Borough. The Police Department handed out 130 bags of candy to the children which included glow stick bracelets. He felt that the glow sticks provided additional safety for the children walking around at night. There were no incidents to report the whole evening.

Public Works

- A quote for a new Public Work's dump truck was distributed to Council for their review. Amy Richard informed Council that the 2009 Dump Truck would be traded for the new truck. Koch 33 has offered \$20,000 for the 2009 Truck. The cost of the new truck with a 9' Dump Body and 9' Western Pro Plow and Electric UTG Spreader will be \$70,117.00. Ms. Richard stated that the turnback money in the amount of \$66,000 might be used towards the cost of the truck. Amy Richard asked for a Motion to approve the purchase of the new vehicle at the cost of \$70,117.00. She stated that she was planning to speak with Koch 33 in hopes of negotiating a better price.
- **Motion** by Joe Gosnell, Seconded by Cindy Hower to approve the purchase of the 2018 Ford F-550 from Koch 33 in the amount of \$70,117.00. Motion carried unopposed
- Amy Richard announced that the leaf pick-up for the Borough would begin Monday, November 12, weather permitting. Residents must place leaves at the end of their property on the street/curb. Public Works employees will not go on residents' properties to pick up the leaves.
- An outline of the bids received for the Public Work's Pole Building garage was prepared by Karl Hennings and distributed to Council for their review. The bids which were received were as follows:

Dutchman Contracting	\$124,414.00
A.K. Petersheim LLC	\$139,000.00
Conestoga Buildings	\$224,797.00

Mr. Hennings' prepared an outline which explained the bids received. He stated that he visited several of the buildings constructed by Dutchman Contracting, the lowest bidder, and also spoke with Supervisors who oversaw the projects. He received exceptional feedback regarding each project. Solicitor Gary Asteak reviewed the bids and confirmed that everything was in order. After discussion among Council, it was decided to award the bid to Dutchman Contracting.

- **Motion** by Joe Gosnell, Seconded by Carl Zito to award the bid for the Public Works Garage to Dutchman Contracting in the amount of \$124,414.00.

Agenda

- Amy Richard informed Council that the Borough has been having problems with Paychex, the payroll company for some time. The issues have been ongoing which prompted Anita Caughy, Borough Secretary, to look into other options. Anita Caughy explained the two companies she contacted, Deluxe Payroll and ADT, were rated the two highest for payroll services. She distributed quotes from the two payroll companies for Council's review. Deluxe was somewhat cheaper and seemed to be a good company to deal with. She stated that both companies were very helpful in explaining their procedures. Joe Gosnell and Cindy Hower were familiar with Deluxe's services and stated they were very good to deal with. Council agreed to terminate services with Paychex and switch to Deluxe Payroll.

- **Motion** by Joe Gosnell, Seconded by Kathleen Zdonowski to terminate services with Paychex and authorize signing with Deluxe Payroll as the Borough's new payroll service company. Motion carried unopposed.

Solicitor

- Solicitor Asteak presented Resolution No. 2018-6 to Council for adoption which authorizes approval of the Participation in the Nazareth Area Council of Governments Animal Control Officer Program along with the Animal Control Officer Services Agreement which is a Multimunicipal Agreement to be approved. Attorney Asteak reviewed the terms of the Agreement. It states that the program is for dogs only. The cost to the municipality is 50 cents per capita or \$462.00. He stated that the County has just received a Grant of \$10,000 for this program which is likely to reduce the cost by 50 percent. Attorney Asteak stated that the Borough's contract is with NASCOG and that NASCOG has the contract with the Vender. Amy Richard asked if anyone had any questions and, if not, she would like a Motion to adopt Resolution 2018-6.
- **Motion** by Kathleen Zdonowski, Seconded by Carl Zito to adopt Resolution 2018-6 which Authorizes the Approval of Participation in the Nazareth Area Council of Governments Animal Control Officer Program. Motion carried as follows.

	Yea	Nay	Abstain
Amy Richard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cindy Hower	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Gosnell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kathleen Zdonowski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carl Zito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rosemarie Wenzelberger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Agenda Items Continued

- Amy Richard discussed opening two (2) Capital Fund Accounts for the Borough. One account would be for the Police Department for vehicles and the second account for Public Works vehicles and equipment. These funds will be dedicated to these items only and cannot be used for anything else. Ms. Richard asked for a Motion to prepare a Resolution to create two legally binding Capital Fund Accounts for Police Vehicles and for Public Works equipment and vehicles.
- **Motion** by Joe Gosnell, Seconded by Cindy Hower to authorize Solicitor Asteak to prepare a Resolution to create two (2) Capital Fund Accounts, one for Police Vehicles and one for Public Works Equipment and Vehicles. Motion carried unopposed.
- Amy Richard explained that she would like to put funds from the General Fund Savings as an initial deposit in the amount of \$10,000 into each Capital Fund Account. The details will be discussed after the Resolution is prepared and signed.
- Amy Richard shared with Council that the EIT tax the Borough receives has increased substantially over the past year. She attributed the increase to the booming economy.
- **Motion** by Joe Gosnell, Seconded by Carl Zito to exit regular session and go into executive session at 8:20 PM for personal issues. Motion carried unopposed.

- **Motion** by Carl Zito, Seconded by Kathleen Zdonowski to exit executive session and return to regular session at 8:33 PM. Motion carried unopposed.
- **Motion** by Joe Gosnell, Seconded by Carl Zito to accept the letter from Officer Samira Sabbagh to go from a full time officer to part-time employment. Motion carried unopposed.
- Joe Gosnell expressed his views that Officer Sabbagh will be missed.

Adjournment

- **Motion** by Joe Gosnell, Seconded by Cindy Hower to adjourn the Council Meeting at 8:35 PM. Motion carried unopposed.

The next regular meeting of Borough Council will be held on November 19, 2018.

The foregoing was approved the **19th** day of **November, 2018**.

President of Council

Attest: _____