

**STOCKERTOWN BOROUGH COUNCIL
MEETING MINUTES OF NOVEMBER 19, 2018**

THE BOROUGH OF STOCKERTOWN HELD A COUNCIL MEETING ON MONDAY, NOVEMBER 19, 2018 AT 7:30 PM AT BOROUGH HALL.

Attendance

- Council Members present were: Council President Amy Richard, Vice President, Kathleen Zdonowski, Cindy Hower, Joe Gosnell, Rosemarie Wenzelberger and Carl Zito. Pam Davis was absent
- Borough Secretary/Treasurer Anita Caughy was present.
- Solicitor Gary Asteak and Asst. Chief Eric Schwab were present.

The Meeting was called to order by Council President, Amy Richard, at 7:30 PM

Pledge of Allegiance

Public Comment

- Louise D’Achille of Center Street questioned why her leaves were not picked up. She was informed that the truck was full when it approached her house and the next day it snowed.

Council Comment

- Amy Richard composed a tribute to Mayor Paul Zaboy who has recently passed away. The tribute stated:

I want to pay tribute to our departed fellow Councilor and personal friend, Paul Zaboy Sr. He died on November 2, 2018

I met Paul in 1995 when he came to work at Career Institute of Technology as a computer teacher. He had recently moved to the Boro and was excited to learn that I too lived here and was on Council. He expressed interest in our little community and shortly thereafter I encouraged him to run for a council position.

He brought with him integrity, professionalism, insight, and a true desire to improve on the day to day workings of the Boro. He was a perfectionist to the point of being anal with everything he did. His explanations inevitably led to lengthy discussions, and while he was opinionated and outspoken, we always managed to find common ground while agreeing to disagree. His heart was in all things Boro: His 32 page budget document and the Rails to Trails project to name a few.

He lost a re-election bid after two terms, but was appointed to fill a vacated Council seat for a partial term. More recently he was delighted to be appointed to the Mayor’s vacancy, which gave him the opportunity to again be involved in the Boro in a capacity he could manage while coping with health issues.

On a personal level he was my go to guy for all things political and technical, often spending hours explaining in his detailed methodical fashion.

He was among the gifted, having the ability to retain the knowledge and experiences he gathered in his travels and endeavors and his willingness to share what he knew with anyone who was interested.

Rest in peace my friend.

- Rosemarie Wenzelberger informed Council that a resident inquired as to why the Borough does not plow the alley off of Rt. 191. She was informed that the alley was a private alley not a public road.

Secretary / Treasurer Report

- **Motion** by Carl Zito, Seconded by Kathleen Zdonowski to approve Council Meeting Minutes of November 5, 2018 as written. Motion carried unopposed.
- **Motion** by Kathleen Zdonowski, Seconded by Carl Zito to approve accounts payable for the General Fund and Sewer Fund through November 19, 2018. Motion carried unopposed.

Police

- Amy Richard informed Council that Officer Adam Shimer and his wife just had a little girl. She also informed them that Officer Gilbert Diaz had a little boy 2 months ago. Council expressed their best wishes to both of them.

Public Works

- Amy Richard was able to negotiate a better price for the new Public Works truck which was approved at the last meeting. Council approved the amount of \$70,117.00. The following is a breakdown of the cost for the new truck.

The Base Vehicle Price	\$42,040.00
Options & Color	\$14,475.00
Upfitting	\$21,460.00
Destination Charge	<u>\$ 1,495.00</u>
Subtotal	\$79,470.00
Costars Discount	\$ 9,353.00
F550 Truck Trade In	<u>\$21,000.00</u>
Total Cost	\$49,117.00

(Price will also include an Amber Beacon Mounted on Cab Shield)

- The signed Contract, Bonds and Insurance Certificate were received from Dutchman Contracting for the construction of the Public Works Pole Building. They were presented to Solicitor Asteak for his review. Mr. Asteak stated that all the documents were in order and that Council could approve the signing of the agreement.
- **Motion** by Carl Zito, Seconded by Joe Gosnell to approve the execution of the Agreement with Dutchman Contracting for the construction of the Public Works Pole Building Project. Motion carried unopposed.

Solicitor

- Solicitor Asteak reiterated his condolences for the passing of Mayor Zaboy. He stated that he will be missed. Solicitor Asteak informed Council that a new Mayor must be appointed by Council within 30 days of the death of Mayor Zaboy. The appointee must be a registered elector of the Borough.
- Solicitor Asteak provided letters to Council, for informational purposes only, with the procedure necessary to decrease the number of council members.
- Solicitor Asteak provided correspondence informing Council that Paikes Enterprises, Inc. has filed an Appeal from a decision of the revenue Appeal Boards denying them a tax assessment relief. Paikes is seeking to reduce their assessment from \$3,734,234.00 to \$2,580,000.00.
- Solicitor Asteak presented two Resolutions to create Capital Reserve Funds. Resolution 2018-7 will create a capital reserve fund for the purpose of Police Vehicles. Resolution 2018-8 pertains to the purchase and replacement of public works equipment, machinery and motor vehicles. Amy Richard motioned to adopt the two Resolutions.
- **Motion** by Amy Richard, Seconded by Joe Gosnell to adopt Resolution 2018-7
CREATING A CAPITAL RESERVE FUND FOR ANTICIPATED
EXPENDITURES PERTAINING TO THE PURCHASE AND
REPLACEMENT OF POLICE MOTOR VEHICLES.
Motion carried unopposed.
- **Motion** by Joe Gosnell, Seconded by Cindy Hower to adopt Resolution 2018-8
CREATING A CAPITAL RESERVE FUND FOR ANTICIPATED
EXPENDITURES PERTAINING TO THE PURCHASE AND
REPLACEMENT OF PUBLIC WORKS EQUIPMENT, MACHINERY
AND MOTOR VEHICLES.
Motion carried unopposed.
- Council discussed the amounts to be deposited into the Capital Reserve accounts. Council agreed to transfer an initial deposit of \$15,000 into each account.
- **Motion** by Joe Gosnell, Seconded by Kathleen Zdonowski to deposit Fifteen Thousand (\$15,000.00) Dollars into the Police Vehicle Capital Reserve Fund. Motion carried unopposed.
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- **Motion** by Cindy Hower, Seconded by Joe Gosnell to deposit Fifteen Thousand (\$15,000.00) Dollars into the Public Works Capital Reserve Fund. Motion carried unopposed.

Agenda

- The Borough received a letter from the Northampton County Department of Fiscal Affairs, Assessment Division, informing us that the total assessed value for tax purposes in the Borough is \$26,221,000.00. This is only an increase of \$987.72 from last year's tax assessment to run the Borough.
- A quote from Computer Networking & Repair was distributed to each council member with a breakdown for two new computers with the necessary software for the Borough office in the amount of \$3,826.30. The current computer being used by the Borough Secretary will go to the Public Works Supervisor. Council discussed the age of the current computers and agreed that the price was very reasonable for two new computers. Amy Richard asked for a motion to approve the purchase.
- **Motion** by Joe Gosnell, Seconded by Kathleen Zdonowski to purchase two (2) new computers and software from Computer Networking & Repair in the amount of \$3,826.30. Motion carried unopposed.
- Council discussed the General Fund and Sewer Fund. Minor changes were made to each fund. Further discussion and decisions will be made at the next scheduled budget meeting.
- **Motion** by Joe Gosnell, Seconded by Carl Zito to exit regular session and enter into an Executive Session at 8:40 PM for Personnel issues. Motion carried unopposed.
- **Motion** by Carl Zito, Seconded by Kathleen Zdonowski to exit Executive Session and enter into Regular Session at 8:52 PM. Motion carried unopposed.
- **Motion** by Joe Gosnell, Seconded by Carl Zito to clarify the Police Department Incentive Day of Halloween. Halloween holiday hours will consist of a 4 hour evening shift at double time. Halloween day shifts will be at straight time. Motion carried unopposed.

Adjournment

- **Motion** by Carl Zito, Seconded by Cindy Hower to adjourn the Council Meeting at 8:56 PM. Motion carried unopposed.

The next Budget Meeting will be held on November 28, 2018

The next regular meeting of Borough Council will be held on December 3, 2018

The foregoing was approved the **28th** day of **November, 2018**.

President of Council

Attest: _____