

**STOCKERTOWN BOROUGH BUDGET
MEETING MINUTES OF NOVEMBER 11, 2020**

THE BOROUGH OF STOCKERTOWN HELD A BUDGET MEETING ON WEDNESDAY, NOVEMBER 11, 2020 AT 7:30 PM AT BOROUGH HALL.

Attendance

- Council Members present were: Council President Amy Richard, Vice President, Kathleen Zdonowski, Cindy Hower, Joe Gosnell, Pamela Davis, Rosemarie Wenzelberger and Carl Zito
- Borough Secretary/Treasurer Anita Caughy, and Mayor Ken Zemencsik were present. Chief Eric Schwab arrived late.

The Meeting was called to order by Council President, Amy Richard, at 7:30 PM

Pledge of Allegiance

Public Comment

- There were no public comments

Council Comment

- Pam Davis inquired as to whether the leaves will continue to be picked up in December. Amy Richard stated only if the weather permits.

Secretary / Treasurer Report

- **Motion** by Pam Davis, Seconded by Carl Zito to approve Council Meeting Minutes of October 19, 2020, as written. Motion carried unopposed.
- **Motion** by Cindy Hower, Seconded by Kathleen Zdonowski to approve accounts payable for the General Fund and Sewer Fund through November 11, 2020. Motion carried unopposed.

Mayor Report

- Mayor Zemencsik stated that a progress report for the Multi Municipal Plan has been distributed to Council. He informed Council that he has not been emailed with the Zoom information to login to the current meetings.

Police

- Chief Eric Schwab read out the calls for service report from October 1st through October 31st. He stated that there were 6 criminal arrests; 51 traffic summonses; 29 traffic warnings; 2 assisted arrests along with miscellaneous calls for a total of 117 for the month of October, 2020.

- Chief Schwab stated that Halloween in the Borough went smoothly. The Police Department handed out 93 Halloween bags to children trick or treating. They all seemed happy.
- SCS Consulting & Design in Nazareth was down-sizing their offices due to COVID and offered office furniture to the Borough. The Police Department, Borough Office and Public Works all benefited from their generosity. A thank you letter was sent to them from the Borough office.

Zoning

- A Zoning Hearing Board meeting is scheduled for November 23, 2020 at 7:00 PM for Joshua & Angela Malik. They wish to expand their non-conforming use expanding its building and parking footprint. All interested persons are welcome to appear and be heard.

Public Works

- Amy Richard informed everyone that the leaf pickup has begun and will continue for the remainder of November weather permitting.

Agenda

- Resolution No. 2020-5 Adopting Sewer Rules and Regulations and Re-Adopting an Updated Sewer Tapping Fee was presenting to Council for adoption. The Resolution was prepared by SC Engineers after conducting extensive research. The new tapping fee will be \$4,006.00 for connecting to the Borough sewer lines. Amy Richard asked for a Motion to adopt the Resolution.
- **Motion** by Joe Gosnell, Seconded by Cindy Hower to adopt **Resolution No. 2020-5, Adopting Sewer Rules and Regulations and re-Adopting an Updated Sewer Tapping Fee** at \$4,006.00 for connecting to the Borough sewer lines. Motion carried unopposed.
- The Nazareth COG Animal Control Services Agreement was tabled at the last Council meeting in order to obtain a missing page from the Agreement. Council has received the missing page and is now ready to approve the Agreement. Amy Richard asked for a motion to approve the Animal Control Services Agreement.
- **Motion** by Kathleen Zdonowski, Seconded by Joe Gosnell to approve signing the Nazareth COG Animal Control Services Agreement with Pibbles Paws Safe Haven, Inc. in the amount of \$925.00 for the year 2021. Motion carried unopposed.
- Amy Richard informed Council that Borough Secretary, Anita Caughy and Chief Eric Schwab met with Chad Nash of East Coast Network Services concerning their IT services for the Borough and Police Department computers. Chief Schwab informed council that East Coast is certified in CJIS Security compliance which is extremely important for the Police Department. The current IT individual is not certified and there have been issues with his services. A proposal was provided for Council's review explaining their company and services. The Agreement submitted is for one year at a cost of \$480.00 a month. Council discussed the importance to

have a certified IT company to be available when issues arise. Amy Richard asked for a Motion to hire East Coast Network Solutions at a monthly cost of \$480.00.

- **Motion** by Joe Gosnell, Seconded by Carl Zito to approve a 1 year Agreement with East Coast Network Services to provide IT management and services for the Borough Office and Police Department computers at a cost of \$480.00 per month. Motion carried unopposed.
- Council reviewed the proposed General Fund Budget for 2021. Amy Richard explained the highlighted changes from the 2020 Budget. Council agreed that there would be no tax increase for 2021. Amy Richard asked for a Motion to approve the advertising of the General Fund Budget for 2021 in the amount of \$557,485.00.
- **Motion** by Carl Zito, Seconded by Joe Gosnell to approve the 2021 General Fund Budget for advertising in the amount of \$557,485.00. Motion carried unopposed.
- Council reviewed the proposed Sewer Fund Budget for 2021. The highlighted changes were discussed by Council in light of the upcoming Interceptor project beginning in 2021. Amy Richard asked for a Motion to approve the advertising of the Sewer Fund Budget for 2021 in the amount of \$231,970.00.
- **Motion** by Joe Gosnell, Seconded by Kathleen Zdonowski to approve the 2021 Sewer Fund Budget for advertising in the amount of \$231,970.00. Motion carried opposed.

Amy Richard announced that there would be an executive session for a personnel issue. She asked for a Motion to enter executive session.

- **Motion** by Carl Zito, Seconded by Cindy Hower to enter into executive session at 8:13 PM. Motion carried unopposed.
- **Motion** by Joe Gosnell, Seconded by Cindy Hower to exit executive session at 8:38 PM and enter back into regular session. Motion carried unopposed.
- **Motion** by Joe Gosnell, Seconded by Cindy Hower to re-hire Samira Sabbagh as a part-time police officer. Carl Zito left the meeting prior to the vote. Vote went as follows: Motion carried.

	Yea	Nay	Abstain
Amy Richard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pam Davis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cindy Hower	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Gosnell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathleen Zdonowski	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carl Zito (absent)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rosemarie Wenzelberger	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Adjournment

- **Motion** by Joe Gosnell, Seconded by Kathleen Zdonowski to adjourn the Council Meeting at 8:41 PM. Motion carried unopposed.

The next regular meeting of Borough Council will be held on December 21, 2020.

The foregoing was approved the **7th** day of December, **2020**.

President of Council

Attest:_____