

**STOCKERTOWN BOROUGH COUNCIL  
REORGANIZATION MEETING MINUTES OF JANUARY 3, 2022**

THE BOROUGH OF STOCKERTOWN HELD A REORGANIZATION COUNCIL MEETING  
ON MONDAY JANUARY 3, 2022 AT 7:30 PM AT BOROUGH HALL.

**Attendance**

- Council Members present were: Amy Richard, Kathleen Zdonowski, Cindy Hower, Joe Gosnell and Pamela Davis. Renee Cantwell and Kimberly Holden-Forsyth did not have complete documentation as newly elected Council Members and were unable participate in the voting for the Council Meeting.
- Solicitor Gary Asteak, Chief Eric Schwab and Borough Secretary/Treasurer Anita Caughy were present. Mayor Ken Zemencsik was absent.

**The Meeting was called to order by Kathleen Zdonowski at 7:30 P.M.**

**Pledge of Allegiance**

- The first Council Meeting of 2022 is a Reorganization Meeting where Council Members must nominate a new Council President and Vice President. Kathleen Zdonowski asked for a nomination for President to begin the meeting. Joe Gosnell nominated, Amy Richard for Council President. Cindy Hower seconded the nomination. Kathleen Zdonowski asked for any additional nominations. There were none.
- **Motion** by Joe Gosnell, Seconded by Cindy Hower to nominate Amy Richard as Council President. Motion carried unopposed.
- Kathleen Zdonowski asked for a nomination for Vice President. Joe Gosnell nominated Kathleen Zdonowski for Vice President, Seconded by Cindy Hower. Kathleen Zdonowski asked if there were any additional nominations for Vice President. There were none.
- **Motion** by Joe Gosnell, Seconded by Cindy Hower to nominate Kathleen Zdonowski as Council Vice President. Motion carried unopposed.
- Amy Richard thanked everyone for the vote of confidence for her to continue as Council President. She then asked Council to review the list of Appointments for 2022 provided to them. She asked if there were any questions or comments. Kathleen Zdonowski asked how much longer the Borough would require the services of Kevin Frank for the Sewer Plant Testing. Amy Richard stated that at least until the end of January or until the Borough is cleared by the Department of Environmental Protection (DEP). There were no further questions. Amy Richard asked for a motion to approve the appointments for 2022.
- **Motion** by Joe Gosnell, Seconded by Cindy Hower to approve the list of Appointments for 2022 as provided. Motion carried unopposed. The list of appointments are as follows:

## APPOINTMENTS FOR 2022

- Anita Caughy as Borough Secretary/Treasurer
- Anita Caughy as Open Records Officer
- Anita Caughy as Interim Tax Collector
- Eric Schwab as Chief of Police
- John Soloe as Zoning Officer
- Kenneth Zemencsik as Director of Public Works
- Amy Richard as Emergency Management Coordinator
- Robin Abbate to Manage and Update Borough Webpage
- Forks Township Fire Company for Stockertown's Fire Protection
- Nazareth Ambulance as Stockertown's Emergency Responder
- Gary Asteak as the Borough Solicitor
- Fees for Service of Asteak Law Firm for 2022
- Hanover Engineers as the Borough Engineer
- Hanover Engineers 2022 Fees for Service
- Hanover Engineers as Sewage Enforcement Officer
- Hanover Engineers 2022 Fees for Services
- SC Engineers as the WWTP Engineer
- Fees for Service of SC Engineers
- Kevin Frank as Wastewater Treatment Operator
- Fees for Service of Kevin Frank at the same rate as 2022
- Bryce Good as Secretary for the Planning Commission
- Katie Santiago as the Vacancy Board Chair
- H.A. Berkheimer as the Tax Collector for Local Services Tax (LST)
- H.A. Berkheimer as the Collector for Delinquent Earned Income Tax (EIT)
- Amy Richard as Tax Collection Commission Delegate
- Kathleen Zdonowski as Tax Collection Commission Delegate Alternate
- Zelenkofske Axelrod, LLC, as the Independent Accountant for Annual Audit purposes
- Jeff Weiss of Zelenkofske Axelrod to proceed with the 2021 Audit
- Deluxe Payroll as the Payroll Provider
- Sean Dooley as the Nazareth Council of Government Delegate
- Joe Gosnell as the Nazareth Council of Government Delegate Alternate
- Rosemarie Wenzelberger as Delegate to the Bushkill Conservancy
- Sean Dooley as Lehigh Valley Economic Development Corp. Local Government Representative
- Sean Dooley Chair of Borough Planning Commission
- Bryce Good, Secretary of Borough Planning Commission
- Kathleen Zdonowski, Borough Planning Commission
- Joe Gosnell, Borough Planning Commission
- Morgan Schafer, Zoning Hearing Board
- Lucienne DiBiase Dooley, Zoning Hearing Board
- Kim Malavolta, Zoning Hearing Board

### **Agenda Approval**

- Amy Richard stated that Resolution 2022-1 Terminating the Sewer Connection Moratorium needs to be added to the agenda. She asked for a Motion.
- **Motion** by Joe Gosnell, Seconded by Cindy Hower to add Resolution 2022-1, Resolution Terminating Sewer Connection Moratorium to the agenda. Motion carried unopposed.

### **Public Comment**

- Rosemarie Wenzelberger of Center Street congratulated Pam Davis, Renee Cantwell for retaining their seats on Council and Kimberly Holden-Forsyth for her newly elected position on Council.
- Elizabeth Weber of Lincoln Avenue stated that she has been dealing with the Zoning Officer, John Soloe regarding an apartment above their garage. She inquired as to whether Council would consider adding a Unit of Care to the Borough Ordinances. Amy Richard stated that it was something to definitely take into consideration and that she would make note of it.
- Eric Wenzelberger of Center Street asked whether there was a Planning Commission Meeting. Joe Gosnell stated that there was a meeting to go over the Lehigh Valley Plan. Anita Caughy stated that the meetings are listed on the Borough calendar which can be found in the foyer and also on the Borough's website, which is [Stockertown.org](http://Stockertown.org). When a meeting is cancelled that is noted on the Borough's website calendar.

### **Secretary / Treasurer Report**

- **Motion** by Kathleen Zdonowski, Seconded by Cindy Hower to approve Council Meeting Minutes of December 6, 2021, as written. Motion carried unopposed.
- **Motion** by Kathleen Zdonowski, Seconded by Joe Gosnell to approve accounts payable for the General Fund and Sewer Fund through January 3, 2022. Motion carried unopposed.
- Borough Secretary, Anita Caughy prepared a Pie Chart of the Borough's expenses which was provided to each Council member. Amy Richard explained how the chart was divided by Department wages and expenses to provide transparency to the residents as to where the money is being spent.
- Statements of Financial Interest were distributed to each Council member to be completed and returned to the Borough office.

### **Police**

- Chief Schwab read out the Calls for Service from December 1<sup>st</sup> to December 31<sup>st</sup>, 2021. There was 1 motor vehicle accident; 13 Traffic Summonses; 7 Traffic Warnings; along with miscellaneous calls for a total of 34 calls in December, 2021. The Chief stated that for the year 2021 there were a total of 29 arrests. The total Calls for Service for the full year of 2021 was 1,943.

## Solicitor

- Solicitor Asteak stated that he has prepared a Resolution to terminate the sewer connection moratorium. He reminded Council that in June of 2005, Council had adopted a Sewer Moratorium under Resolution No. 37 due to the fact that the Borough had received a Notice of Violation from the Pennsylvania Department of Environmental Protection for NPDES Permit effluent limit exceedances of ammonia-nitrogen at the Stockertown Waste Water Treatment Plant. Attorney Asteak stated that the Borough Council has undertaken the project to decommission the current sewer plant and connect the Borough to the Easton Area Sewer Authority which has increased the Borough's sewer capacity. The Borough can now adopt a Resolution that effective immediately will rescind Resolution No. 37 and the temporary moratorium on new sewer connections will be terminated. The Borough is now ready to accept new applications for sewer connections in accordance with the Borough Ordinances and Resolutions which are in effect pertaining to connections. Amy Richard asked for a Motion to adopt Resolution 2022-1.
- **Motion** by Kathleen Zdonowski, Seconded by Joe Gosnell to adopt **Resolution 2022-1 – Resolution Terminating Sewer Connection Moratorium.** This Resolution immediately rescinds Resolution No. 37 and the moratorium upon new sewer connections is terminated. Motion carried unopposed.

## Agenda

- Amy Richard stated that everyone has a copy of a letter from Entech Engineering stating that they have made a donation to Northampton County SPCA on behalf of the Borough as their holiday tradition. Ms. Richard stated that she would get a letter of appreciation out to them.

## Council Comments

- There were no Council Comments
- Amy Richard informed everyone that there would be an executive session for a legal matter and personnel issues. She stated there would possibly be additional business.
- **Motion** by Cindy Hower, Seconded by Joe Gosnell to enter into Executive Session as 7:48 PM. Motion carried unopposed.
- **Motion** by Joe Gosnell, Seconded by Pam Davis to exit executive session and enter back into regular session at 8:10 PM. Motion carried unopposed.
- **Motion** by Pam Davis, Seconded by Joe Gosnell to continue to pay Chief Schwab for Covid pay under Act 17 of the Heart and Lung Act. Motion carried unopposed.

- **Motion** by Pam Davis, Seconded by Joe Gosnell to pay the Public Works employees from the American Cares Act for the wages while out sick with Covid. Motion carried unopposed.
- **Motion** by Joe Gosnell, Seconded by Cindy Hower to authorize Attorney Gary Asteak to speak with the Post Office Representative regarding the Lease renewal for a 15 year rental based upon the appraisal received from the Dietrick Group, a Commercial Real Estate Group to the Borough. Council does not agree to the commission fee charged by the Post Office’s representative. Motion carried unopposed.

**Adjournment**

- **Motion** by Joe Gosnell, Seconded by Cindy Hower to adjourn the Council Meeting at 8:13 PM. Motion carried unopposed.

The next regular meeting of Borough Council will be held on January 17, 2022  
 The January 17, 2022 meeting was cancelled.

The next regular meeting of Borough Council will be held on February 7, 2022.

The foregoing was approved the **7th** day of **February, 2022**.

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 President of Council

Attest: \_\_\_\_\_