

**STOCKERTOWN BOROUGH COUNCIL
REORGANIZATION MEETING MINUTES OF JANUARY 2, 2024**

THE BOROUGH OF STOCKERTOWN HELD A REORGANIZATION COUNCIL MEETING
ON TUESDAY, JANUARY 2, 2024 AT 7:30 PM AT BOROUGH HALL.

Attendance

- Council Members present were: Amy Richard, Kathleen Zdonowski, Cindy Hower, Katie Santiago and Joe Gosnell.
- Solicitor Steve Mills, Mayor Rosemarie Wenzelberger and Secretary/Treasurer Candace Keller were present. Council Members Renee Cantwell and Pam Davis were absent.

The Meeting was called to order by Mayor Wenzelberger at 7:30 PM

Pledge of Allegiance

- The first Council Meeting of 2024 is a Reorganization Meeting where Council Members must nominate a new Council President and Vice President. Mayor Wenzelberger asked for a nomination for President to begin the meeting. Kathleen Zdonowski nominated Amy Richard for Council President. Mayor Wenzelberger asked if there were any additional nominations for President. There were none.
- **Motion** by Kathleen Zdonowski, Seconded by Katie Santiago to nominate Amy Richard for Council President, Seconded by Katie Santiago. Motion carried unopposed.
- Mayor Wenzelberger asked for a nomination for Vice President. Katie Santiago nominated Kathleen Zdonowski for Vice President. Mayor Wenzelberger asked if there were any additional nominations for Vice President. There were none.
- **Motion** by Katie Santiago, Seconded by Cindy Hower to nominate Kathleen Zdonowski as Council Vice President. Motion carried unopposed.
- Amy Richard thanked everyone for another term and said she will do her best. Kathleen Zdonowski thanked the council for the vote of confidence.
Amy Richard took over the meeting as the presiding President. She then asked Council to review the list of Appointments for 2024 provided to them. She asked if there were any questions or comments. Kathleen Zdonowski asked if we have checked with Berkheimer or Keystone to see their cost to collect the Borough's real estate taxes for next year. This would be just an inquiry for cost and convenience. Amy Richard asked for a motion to approve the appointments for 2024.
- **Motion** by Joe Gosnell, Seconded by Katie Santiago to approve the list of Appointments for 2024 as listed. Motion carried unopposed. The list of appointments are as follows:

APPOINTMENTS FOR 2024

- Candace Keller as Borough Secretary/Treasurer
- Candace Keller as Open Records Officer
- Candace Keller as Interim Tax Collector
- Chief of Police - Vacant
- Suzanne Borzak of Keycodes as Zoning Officer
- Kenneth Zemencsik as Director of Public Works
- Amy Richard as Emergency Management Coordinator
- Robin Abbate to Manage and Update Borough Webpage
- Forks Township Fire Company for Stockertown's Fire Protection
- Nazareth Ambulance as Stockertown's Emergency Responder
- Gary Asteak as the Borough Solicitor
- Fees for Service of Asteak Law Firm for 2024
- Hanover Engineers as the Borough Engineer
- Hanover Engineers 2024 Fees for Service
- Hanover Engineers as Sewage Enforcement Officer
- Keycodes 2024 Fees for Services
- SC Engineers as the WWTP Engineer
- Fees for Service of SC Engineers
- H.A. Berkheimer the Tax Collector for Local Services Tax (LST)
- H.A. Berkheimer as the Collector for Delinquent Earned Income Tax (EIT)
- Amy Richard as Tax Collection Commission Delegate
- Kathleen Zdonowski as Tax Collection Commission Delegate Alternate
- Zelenkofske Axelrod, LLC, as the Independent Accountant for Annual Audit purposes
- Jeff Weiss of Zelenkofske Axelrod to proceed with the 2023 Audit
- Paychex as the Payroll Provider
- Sean Dooley as the Nazareth Council of Government Delegate
- Joe Gosnell as the Nazareth Council of Government Delegate Alternate
- Rosemarie Wenzelberger as Delegate to the Bushkill Conservancy
- Sean Dooley as Lehigh Valley Economic Development Corp. Local Government Representative
- Sean Dooley Chair of Borough Planning Commission
- Bryce Good, Secretary of Borough Planning Commission
- Kathleen Zdonowski, Borough Planning Commission
- Joe Gosnell, Borough Planning Commission
- Morgan Schafer, Zoning Hearing Board
- Lucienne DiBiase Dooley, Zoning Hearing Board, Chairman
- Kim Malavolta, Zoning Hearing Board

Secretary / Treasurer Report

- **Motion** by Cindy Hower, Seconded by Joe Gosnell to approve Council Meeting Minutes of December 18, 2023 as written. Motion carried unopposed.
- **Motion** by Katie Santiago, Seconded by Cindy Hower, to approve accounts payable for the General Fund and Sewer Fund through January 2, 2024. Motion carried unopposed

- Bank Balances as of December 31, 2023 were provided and read aloud by Amy Richard. The balances are as follows.

General Fund Savings	\$556,595.09
General Fund Checking	\$ 25,811.51
Sewer Fund Savings	\$ 44,406.57
Sewer Fund Checking	\$ 45,745.92
Real Estate Tax Account	\$ 12,111.42
Recreation Fund	\$ 4,291.41
Highway Aid Checking	\$ 47,459.34
Fire Truck Fund	\$ 5,002.27
Escrow Account	\$ 47,814.73
Debit Card Account	\$ 1,319.38
Police Reserve Fund	\$ 50,667.52
Public Works Reserve Fund	\$ 63,295.69
Money Market Account	\$182,861.16

Total \$1,087,382.01

Solicitor

- Attorney Mills reported a resident, Gregory Drake was elected Stockertown Boro Tax Collector by receiving one write in vote. A letter was read by Gregory Drake declining this appointment.
- **Motion** by Cindy Hower, Seconded by Joe Gosnell to declare the vacancy and accept the letter declining the tax collector position. Borough of Stockertown will continue collecting the taxes by default.

Public Comments:

- Cindy & Scott Hill reported the gas station vacuum cleaner and air pump runs past 11:00 close time. Joe Gosnell inquired about the noise ordinance. These items will be brought up to Suzanne Borzak, Zoning Officer on her return from vacation.
- Louise D'Achille inquired if it is OK for neighbors to be parking on the trail during snow so roads are able to be cleared. Amy Richard confirmed this is acceptable.
- Eric Wenzelberger asked about a piece of equipment outside of the back parking lot entrance into the office. It is a PPL temporary equipment fix until the new part arrives.
- Mayor Wenzelberger asked about police station. Amy Richard reported police station is almost ready to go. Katie Santiago asked for a tour of the building.

Adjournment

- **Motion** by Cindy Hower, Seconded by Katie Santiago to adjourn the Council Meeting at 8:10 PM. Motion carried unopposed.

The next regular meeting of Borough Council will be held on February 19, 2024
The January 15, 2024 was cancelled.

The foregoing was approved the **5th** day of **February, 2024**.

President of Council

Attest: _____