

THE BOROUGH OF STOCKERTOWN HELD A MEETING ON WEDNESDAY, October 13, 2010, 7:30 PM AT BOROUGH HALL.

Attendance

- **Councilors present were:** Vice-President Mr. Paul Zaboy, Mr. Carl Zito, Mr. A. Joseph Gosnell, Mrs. Rosemarie Wenzelberger, and Ms. Cindy Hower. Council President Ms. Amy Richard arrived later in the meeting. Mr. Jack Fatzinger was absent.
- **Also present:** Mayor Sherman Metzger
- There were two additional people in the audience.

The meeting was called to order at 7:30 PM by Vice President Paul Zaboy followed by the Pledge of Allegiance.

Public Comment

- **John Kocher** – Mr. Kocher questioned the August 2, 2010 meeting minute content and the executive session. The executive session only lasted from 9:05 to 9:18 PM and the residents waited outside. The residents waited for the meeting to resume, but they were not told the executive session was over. Mr. Zaboy explained Council did not realize people were waiting outside for the meeting to resume and Amy Richard will get back to Mr. Kocher after the minutes are reviewed. Ms. Wenzelberger apologized to Mr. Kocher for the public not being invited back into the meeting. The proper way to correct minutes was discussed.
- **Eric Wenzelberger** – Mr. Wenzelberger voiced his concern the newsletter may not be received by the residents in time for them to respond for the Memorial Hall meeting. Council explained an insert about the meeting would be going out with the sewer bills. Some of the bills were mailed today and the rest will go out in the mail on Thursday. Mr. Wenzelberger noted notification of five days or less for an important meeting is not a reasonable amount of time. Council noted the Memorial Hall issue is time sensitive and advertising in the newspaper would cost hundreds of dollars.

2011 Budget

- QuickBooks actual reports, Excel budget summary information, and Excel detail breakdowns were reviewed at the meeting.
- Phone bills need to be reviewed. The phone bill listed as Emergency Management should be moved to Public Works.
- A letter from the Bushkill Stream Conservancy was received. The BSC is requesting a donation of \$250 for the 2011 Budget year. Council will not fund the request.
- Treasurer Jane Mellert distributed sample Ordinances for Capital Reserve Accounts for the Council to review.
- A Borough web site is being considered for the future.

Police Department Budget Requests

- Copies of Police Chief John Soloe's 2011 Budget requests were reviewed. It was noted the Borough would be applying for grants to the Northampton County Gaming and Economic Redevelopment Authority for a police car and computer system.
- Chief Soloe asked for the salary information to be discussed in an executive session.

- Treasurer Jane Mellert provided Chief Soloe with the actual 2010 expense report for the Police Department. The QuickBooks line item numbers were reviewed and compared with the Excel budget compiled by Paul Zaboy. Necessary adjustments will be made for 2011.
- The heating oil, electric, water, and building maintenance will have the following breakdown for 2011.
 - **Police 45%**
 - **Public Works 45%**
 - **Fire 5%**
 - **Emergency Management 5%**
 - Chief Soloe noted the Department is currently using the Visual Alert 1. The Visual Alert 2 software cost is \$2,200 and support and maintenance will cost \$986.
 - Chief Soloe will replace and update weapons by trading for new. The holsters will cost between \$350-\$400.
 - \$2,000 will be put in toward a police vehicle purchase.

The insurance breakdown will be requested from Brown and Brown and incorporated into the 2011 Budget.

Council took a break from 9:16PM to 9:27 PM.

Public Works Department

- Copies of the Public Works 2011 Budget requests from Charles Davis were previously copied to the Council and Mayor for review.
- Park and ball field maintenance was discussed.
- It was noted the Borough would be applying for a grant to the Northampton County Gaming and Economic Redevelopment Authority for a truck with the capability of plowing snow.

Waste Water Treatment Plant

- Copies of the WWTP 2011 Budget requests from Charles Davis were previously copied to the Council and Mayor for review.

Council will finish review of the information submitted by Charles Davis at the November 10, 2010 Budget meeting.

Old Business

- **Univar USA Minibulk – Solicitor Asteak** has the Univar Sales Agreement. Mr. Asteak will be asked to have his review of the agreement completed and ready for the October 18th meeting.
- **Pennsylvania Department of Transportation HOP** – A letter and approved plans were received on 10-12-10 for permission to modify and operate the traffic signals requested.
- **Stockertown Borough Fee Schedule Update** – The fee schedule needs to be changed to include charges for water shut-off for delinquent sewer accounts. The new Pennsylvania Water Company Agreement charges on a daily basis when the Borough designates a residence water to be shut off. The charge to the Borough per day will be \$4.76. A Water Termination Loss of Revenue Fee on page 13 item number 300.11 will be added. The fee is in addition to \$50 for Delinquent Sewer Account Notification and \$50 for a Water Termination Processing.

A motion was made by Paul Zaboy to include a Water Termination Loss of Revenue Fee on page 13 item number 300.11. The motion was seconded by Carl Zito and passed by unanimous vote.

There are approximately twenty-five residences behind in payment of the sewer usage charge.

New Business

- **Northampton County Gaming and Economic Redevelopment Authority Grant Applications and Resolutions. The grant applications are due October 15, 2010.**

1. Application for the purchase of a police vehicle in the amount of \$30,000 with a match of \$5,000 out of Borough funds.

Carl Zito made a motion to adopt Resolution 2010-10 supporting application to the Northampton County Gaming Revenue and Economic Redevelopment Authority by the Borough of Stockertown for the purchase of a Police vehicle. Paul Zaboy seconded the motion and it was passed by unanimous vote.

2. Application for Police Investigative/Operational Computer Improvements in the amount of \$5,238.00 with a match of \$2,000 out of Borough funds.

Paul Zaboy made a motion to adopt Resolution 2010-11 supporting application to the Northampton County Gaming Revenue and Economic Redevelopment Authority by the Borough of Stockertown for Police Investigative/Operational Computer Improvements Cindy Hower seconded the motion and it was passed by unanimous vote.

3. Application for the purchase of equipment for the Public Works Department in the amount of \$35,983.00 with a match of \$15,530 out of Borough funds. The application is for a truck chassis. The truck will be able to be used for snow plowing. A switch and go mechanism, dump body and items to facilitate plowing will be funded by the Borough.

Paul Zaboy made a motion to adopt Resolution 2010-12 supporting application to the Northampton County Gaming Revenue and Economic Redevelopment Authority by the Borough of Stockertown for the purchase of equipment for the Public Works Department Joe Gosnell seconded the motion and it was passed by unanimous vote.

4. Application for the razing of a Municipal Public Traditional Facility (Memorial Hall) in the amount of \$45,000 with the Borough paying for removal of asbestos.

Paul Zaboy made a motion to adopt Resolution 2010-13 supporting application to the Northampton County Gaming Revenue and Economic Redevelopment Authority by the Borough of Stockertown for the razing of Memorial Hall. Carl Zito seconded the motion and it was passed by unanimous vote.

- **Northampton County 2011 Proposed Budget and Capital Improvements Plan – A copy of the proposed Budget was received on October 5, 2010.**
- **Letter to KNBT – Requesting removal of Check Image Fee Charges will be mailed. The request is being made for accounts not requiring check images.**

- **Northampton County Community College** - Request a letter of support for the Gaming Fund application for \$125,000 to fund training programs for emergency responders. Council noted if the grant is successful, this might help cut the cost of mandatory training for the future.

Paul Zaboy made a motion to send a letter of support for the emergency responders training grant application. The motion was seconded by Carl Zito and passed by unanimous vote. Amy Richard will sign the letter.

- **AmeriHealth Casualty** – A letter was received on 10-12-10 notifying the Borough that AmeriHealth is in the process of reviewing the workers compensation policy for the upcoming renewal..
- **Adjournment**
 - **A motion was made by Paul Zaboy to adjourn the meeting at 11:06 PM. The motion was seconded by Carl Zito and passed by unanimous vote.**

The next regular meeting of Borough Council will held on Monday, October 18, 2010 at 7:30 PM.

Respectfully Submitted,

Jane A. Mellert, Secretary
Borough of Stockertown