

**STOCKERTOWN BOROUGH COUNCIL
MINUTES OF JULY 5, 2017**

THE BOROUGH OF STOCKERTOWN HELD A COUNCIL MEETING ON WEDNESDAY, JULY 5, 2017 AT 7:30 PM AT BOROUGH HALL.

Attendance

- Council Members present were: Council President Amy Richard, Vice President, Kathleen Zdonowski, Robin Davis, Cindy Hower, Joe Gosnell, Rosemarie Wenzelberger and Carl Zito.
- Mayor Charlie Davis and Borough Secretary/Treasurer Anita Caughy were present.
- Solicitor Gary Asteak, Chief John Soloe and OIC Eric Schwab were present.

The Meeting was called to order by Council President, Amy Richard, at 7:30 PM

Pledge of Allegiance

Secretary / Treasurer Report

- **Motion** by Carl Zito, Seconded by Kathleen Zdonowski to approve the Council Meeting Minutes of June 5, 2017 as written. Motion carried unopposed.
- **Motion** by Kathleen Zdonowski, Seconded by Carl Zito to approve Accounts Payable for the General Fund and Sewer Fund through July 5, 2017. Motion carried unopposed.

Mayor Report

- Mayor Davis stated that someone needs to remove the steel rail on Bushkill Street before it is turned over to the Borough from PennDot. Amy Richard stated that they are aware of the rail and are supposed to take care of it before they do their reclamation.

Police

- Chief Soloe stated that the new police car has been received and is now a part of the fleet vehicles for the Borough. He thanked everyone who was involved with obtaining the Grant and purchasing of the new vehicle.
- Chief John Soloe read out the Call for Service report for the month of June. He stated that there were 7 Arrests; 2 Township Ordinances cited; 5 Officer Assist; 70 Traffic Summonses; 32 Traffic Warnings along with miscellaneous call for a total of 143 for the month of June.
- Chief Soloe introduced a new Police Officer to Council. He stated that his name is Joe David and that he has been a police officer for seven years. After several questions and discussions with Officer David, Council welcomed him to the Stockertown Police Department.

- Amy Richard read aloud a thank you card which was received from Pamela Davis. The card read as follows:

“On June 7th Officer Eric Schwab graciously made a special visit to Ready Set Go Preschool where he entertained and educated 20 pre-school aged children. I would like to recognize Officer Schwab’s commitment to both the residents of Stockertown and the community. His visit was the highlight of the month long camp. After his visit, one child wanted to make him a picture. Please pass this picture along to Officer Schwab on my behalf and again Thank You Officer Schwab and Amy Richard for making this visit happen. Respectfully Yours, Pamela Davis”

Public Works

- Amy Richard informed Council that in order to pave LeFevre Road, Werkheiser Street and Center Street out to Main Street, ADA ramps are required by federal regulations. Council was provided with a quote from Bracalente Construction for additional ADA compliant ramps. There will be a total of six ramps constructed instead of the original quote of four ramps. Construction of the ramps is scheduled to begin on July 17th and the paving of the roads is expected to begin by the end of July.
- Amy Richard stated that she has been looking into installing a concrete pad next to the Post Office in lieu of re-bricking the area. Alex Hennings, Public Works Supervisor, received two quotes for construction of a concrete pad. Solicitor Gary Asteak stated that the Borough should obtain a third quote before making any decision.
- Amy Richard informed Council that Borough Secretary, Anita Caughy, has contacted the appropriate individuals with UGI Gas concerning the repaving of Birch Street. The road is sinking where the gas line was installed several years ago. UGI came out and inspected the road and stated that they will be out to repave it shortly. They will inform the Borough when it will be scheduled.
- Amy Richard stated that she has spoken with our lawn mowing company, Fry’s Four Season, with regard to mowing and trimming along the Stockertown Rails to Trail on an “as needed” basis. The cost for Fry’s to take over this job will be \$300.00 per mowing. Ms. Richard stated that it is something to keep in mind if the need arises.

Agenda

- Amy Richard informed Council that she will be attending a meeting in Wilkes Barre on July 18, 2017 with the Department of Environment Protection (DEP) and all parties involved with the conversion of the Waste Water Treatment Plant. Ms. Richard has requested clarification of the procedures which need to be followed to get the Borough hooked-up to Easton Sewer Authority and at what stage the Borough should apply for the Grant. She is hopeful to be able to proceed as soon as possible.
- Ms. Richard advised Council that the Borough is required to complete Act 537 before going further with the sewer plant conversion. Act 537 consists of a detailed comprehensive plan as to the changes to the sewer plant and all parties involved. Entech Engineering will complete Act 537 at an estimated cost of \$25,000.00.

- The General Fund Budget vs. Actual funds spent through June 30, 2017 was reviewed by all Council members. Amy Richard emphasized how well the Borough was keeping in line with the budget on each line item.
- Sewer Fund Budget vs. Actual funds spent through June 30, 2017 was reviewed. Amy Richard stated that the Engineering Cost and Legal Fees are over budget due to the DEP issues. Parts & Repair line item as well as Small Tools and Equipment are also over budget due to having to purchase new pumps and repair of equipment because of the multiple clogs from items found in the sewer system which has been an ongoing issue.
- The Bank Balances as of June 30, 2017 were presented to Council. The balances were as follows:

BANK BALANCES AS OF 6/30/2017

	Amount
General Fund Savings	\$278,122.04
General Fund Checking	\$2,866.96
Sewer Fund Savings	\$71,640.16
Sewer Fund Checking	\$34,378.01
Real Estate Tax Account	\$199,312.24
Centennial Fund	\$893.90
Recreation Fund	\$1,600.94
Highway Aid Checking	\$198,164.49
Fire Truck Fund	\$3,546.50
Escrow Account	\$100.00
Debit Card Acct.	\$1,035.22
Money Market Acct.	\$439,570.23

- **Motion** by Carl Zito, Seconded by Kathleen Zdonowski to exit regular session and enter into Executive Session for personal issues at 8:15 PM. Motion carried unopposed.
- **Motion** by Carl Zito, Seconded by Robin Davis, to exit Executive Session at 8:20 PM. Motion carried unopposed.

Adjournment

- **Motion** by Robin Davis, Seconded by Carl Zito to adjourn the Council Meeting at 8:20 PM. Motion carried unopposed.

The next regular meeting of Borough Council was scheduled for July 17, 2017
Council Meeting scheduled for July 17, 2017 was cancelled.

The foregoing was approved the **7th** day of **August, 2017**.

President of Council

Attest: _____