

**STOCKERTOWN BOROUGH COUNCIL
MEETING MINUTES OF JULY 2, 2018**

THE BOROUGH OF STOCKERTOWN HELD A COUNCIL MEETING ON MONDAY, JULY 2, 2018 AT 7:30 PM AT BOROUGH HALL.

Attendance

- Council Members present were: Council President Amy Richard, Vice President, Kathleen Zdonowski, Cindy Hower, Joe Gosnell, Pamela Davis, Rosemarie Wenzelberger and Carl Zito
- Mayor Paul Zaboy and Borough Secretary/Treasurer Anita Caughy was present.
- Solicitor Gary Asteak, Chief John Soloe and Asst. Chief Eric Schwab were present.

The Meeting was called to order by Council President, Amy Richard, at 7:30 PM

Pledge of Allegiance

Mayor Paul Zaboy swore in new Council member, Pamela Davis prior to the start of the council meeting.

Public Comment

- Mr. Kocher of Old Easton Road stated that he received an ordinance violation concerning the high grass on his property. Amy Richard advised him to speak with the Zoning Officer regarding that matter.

Council Comment

- Rosemarie Wenzelberger inquired as to how much the Memory Books cost. She was advised that they are currently being sold for \$10.00.

Secretary / Treasurer Report

- **Motion** by Kathleen Zdonowski, Seconded by Carl Zito to approve Council Meeting Minutes of June 4, 2018 as written. Motion carried unopposed.
- **Motion** by Kathleen Zdonowski, Seconded by Joe Gosnell to approve accounts payable for the General Fund and Sewer Fund through July 2, 2018. Motion carried unopposed.

Mayor Report

- Mayor Paul Zaboy did not have anything to report.

Police

- Assistant Chief Eric Schwab welcomed newly appointed Mayor Zaboy and Council Woman, Pamela Davis.

- Asst. Chief Schwab read out the calls for service report from June 1, 2018 to June 30, 2018. He stated that there were 3 arrests; 8 traffic & parking complaints; 2 suspicious persons; 5 assist other agencies; 1 domestic disturbance; 14 building check requests; 67 traffic summons; 30 traffic warnings; along with miscellaneous calls for a total of 166 calls for the month of June.
- Chief John Soloe gave a rundown of the Axon Body Camera agreement. He informed Council that approximately one year ago the police department was granted by Axon a one year free trial period of the use of the complete body camera system. The full package includes the body cameras, computer software, along with the charging stations and storage in the cloud for a full backup. Chief Soloe stated that the one year trial period is coming to an end and he is looking to purchase the system in its entirety. He stated that they have turned out to be a phenomenal tool and have protected the police officers in several instances. The purchase of the system will be on a five year program. Axon will cover the cost of full replacement at the end of the five year period. Any damage, upgrades or problems with the cameras will be fully covered by Axon under the plan. The total cost of the plan is \$22,511.00. Payments will be made as follows:

Initial Payment Due at this time	\$ 7,295.00
Yearly Payment over 4 yrs.	<u>\$ 3,804.00</u>
Total Cost of the 5 year Plan	\$22,511.00

Solicitor Gary Asteak requested a copy of the contract for his review prior to agreeing to the plan.

Motion by Amy Richard, Seconded by Carl Zito to approve the five (5) year lease/purchase plan of the Axon Body Cameras contingent upon Solicitor Asteak's review of the contract. Motion carried unopposed.

Public Works

- Amy Richard informed Council that individuals in town complained of the unsightly yellow tape along the ball field on LeFevre Road during and after Youth Field Day. Estimates were obtained to install a 2 rails, post and rail fence along both side of LeFevre road from the bridge up to the entrance of the ball field to beautify the area. Ms. Richard reminded everyone that the County was replacing the bridge shortly on Lefevre Road and that there are two estimates referencing whether or not the County reinstalls the current guardrail. Prices were obtained for both side of the road and are as follows:
 Soccer Field Side from the Guardrail to the Field Entrance - \$1,081.20
 Soccer Field Side from the Bridge to the Field Entrance - \$1,334.60
 Rod & Gun Club – Pond Side from Guardrail to Pole - \$811.06
 Rod & Gun Club – Pond Side from Bridge to Pole - \$1,219.00
 Truck Delivery Fee would be \$150.00 per delivery.

Ms. Richard informed council that there are funds available in the Borough's Recreational Fund which would cover the cost of the fence. Chief John Soloe suggested that we obtain quotes for a 3 rail fence to bring the fence to a higher

height to discourage individuals from sitting on the fence. Council agreed with that idea. Amy Richard stated that she would obtain quotes on a 3 rails fence. The fence will not be installed until after the bridge replacement so there would be time to obtain additional quotes.

- Amy Richard referred Council to preliminary quotes received regarding the Public Works building on LeFevre Road. She stated that she has received some good feedback with regard to the Shirk Company. Mr. Kortze of Keystone Consulting Engineers will be providing Specs for the building.

Agenda

- Jane Bachman, the Borough's CPA has advised the Borough that her fee for next year's audit will increase by \$1,000.00. Amy Richard informed council that her fee has remained the same for several years. Ms. Bachman's fee will be \$5,800 for the 2018 audit. Solicitor Asteak stated that no action was required for this increase.
- Council was informed that a Bog Turtle survey is required to be performed to connect to the Easton Sewer System. This is required by the Department of Environmental Protection Agency at a cost of \$3,600.00. Ms. Richard apprised counsel that the Borough was able to avoid the artifact survey by moving the sewer line further away from the creek. This survey would have cost the Borough \$30,000. She asked for a Motion to approve the Bog Turtle survey.
- **Motion** by Joe Gosnell, Seconded by Kathleen Zdonowski to approve the Bog Turtle survey by GHD at a cost of \$3,600.00. Motion carried unopposed.
- Amy Richard informed Council that she met with the Borough's Sewer Engineer and Entech to discuss the progress of the hookup connection to the Easton Sewer plant. She was advised that everything is right on track. She stated that we are waiting for DEP to approve the 537 Plan. The next steps after the 537 Plan approvals will be the design phase, the permitting phase and then the medium household income survey. She stated that if there are no obstructions, construction could possible begin by late summer of 2019.
- Amy Richard educated council on information she obtained during an Emergency Management Meeting she attended last week. The entire afternoon of the meeting was on the drug and opioid problems in Pennsylvania. She enlightened council to the fact that Pennsylvania is number 4 in the nation for drug use and deaths. She was informed that there are rehabilitation centers and funding available but users do not take advantage of the facilities which is a major problem.
- Council was informed that the Borough Secretary would like council to consider approving the installation of bullet proof glass in the window of the Borough office. Considering the fact that there are so many vial and aggravated people in the world today, this request is reasonable. Quotes were provided to council. There was also discussion of reinforcing the wall surrounding the window with steel. Amy Richard suggested conducting a survey of the entire building for other security risks. Council

was in agreement to the installation of bullet proof glass for the Borough office and also to explore other security risks within the building.

- Amy Richard provided the highlights of the midyear budget overview conveying how well the Borough is doing based on the figures projected for the 2018 year. The Borough has brought in more revenue than expected and has not gone over budget on any items.
- Amy Richard asked for a Motion to go into Executive Session for personnel issues.
- **Motion** by Carl Zito, Seconded by Joe Gosnell to enter into Executive Session at 8:20 P.M. for personnel issues. Motion carried unopposed.
- **Motion** by Carl Zito, Seconded by Joe Gosnell to exit Executive Session and enter into regular session at 8:30 p.m. Motion carried unopposed.
- **Motion** by Joe Gosnell, Seconded by Pamela Davis to proceed with completing and submitting the paperwork for the 457(b) Retirement Plan for Borough employees.

Adjournment

- **Motion** by Carl Zito, Seconded by Joe Gosnell to adjourn the Council Meeting at 8:35 PM. Motion carried unopposed.

The next regular meeting of Borough Council will be held on July 16, 2018
The July 16, 2018 Council Meeting was cancelled

The foregoing was approved the 6th day of **August, 2018** .

President of Council

Attest: _____