

**STOCKERTOWN BOROUGH COUNCIL
MINUTES OF OCTOBER 1, 2012**

THE BOROUGH OF STOCKERTOWN HELD A MEETING ON MONDAY, OCTOBER 1, 2012, AT 7:30 PM AT BOROUGH HALL.

Attendance

- Councilors present were: Council President Amy Richard, Council Vice President Paul Zaboy, Sr., Mr. Carl Zito, Ms. Cindy Hower, and Mrs. Rosemarie Wenzelberger.
- Mayor Metzgar was in attendance.
- Also present was Borough Solicitor Gary Asteak, Esq.
- Police Chief/Zoning Office John Soloe and Secretary Chris Burmood both attended.
- Ptl. Vrabel was present to preserve the meeting.

Meeting called to order at 7:30 PM by Council President Amy Richard, followed by the pledge of allegiance.

Public Comment

- Morgan Schafer, of 304 Old Easton Road, advised that he was four (4) weeks out form having his driveway redone, and asked if the Borough had any plans to repair the roadway in front of his home. Ms. Richard stated that there were no current plans to address repairing Old Easton Road. Mr. Schafer stated he “will take other actions.”
- Terry Buck, of 708 Main Street, advised that their neighbor at 710 Main Street was not maintaining their property, specifically mentioning garbage lying about and unaddressed tall grass and weeds. The husband at 710 Main was removed from the home under a PFA. Mrs. Buck wanted to know what recourse she had. Ms. Richard advised that the Borough would send a letter and have the Zoning Officer follow up.
- Eric Wenzelberger, of 111 Center Street, said that Station Avenue is deteriorating similarly to Commerce Avenue and asked for any available help from Council.

Council Comments

- Paul Zaboy, Sr. attended the COG meeting the previous Tuesday. He stated that there was discussion on how to resolve issues of blighted properties, in particular, houses for sale or foreclosure that banks were refusing to maintain.
- Mr. Zaboy also presented three invoices form URDC for the Rails-to-Trails project. Further discussion of the trail was held until later in the meeting.
- Ms. Richard announced that the agenda was quite full, and she requested order from Council and meeting attendees to help get through the meeting.

Secretary/Treasurer Report

- **Motion** by Carl Zito, seconded by Paul Zaboy, Sr., to approve the minutes of the September 17, 2012 meeting, with correction, as noted below. Motion carried unopposed.
 - On page 3, in the working of the Adjournment Motion, move the word “by” to before Paul Zaboy, Sr.
- Regarding the payables, Mr. Zito asked about the expense for topsoil for use at the wastewater treatment plant. Mrs. Wenzelberger asked what our bill from Wright Express FSC was. Mr. Burmood determined that it was the Sunoco gas card account bill.
- **Motion** by Paul Zaboy, Sr., seconded by Cindy Hower, to approve the payables through September 26th. Motion carried unopposed.

Mayor's Report

- Mayor Metzgar advised that the Bushkill Stream Conservancy held its annual picnic at Newhart Park on Saturday, September 29th. He thanked Council for use of the park.

Police Report

- Chief Soloe indicated that there were no issues to report.

Zoning Report

- Mr. Soloe had nothing of consequence to report.

Public Works Report

- Mr. Zito reported nothing of consequence.
- Ms. Richard presented the idea of both permanent mounted and portable eyewash stations for various Borough facilities. After significant discussion, council agreed upon the purchase of two permanent, plumbed units, and one portable unit.
- Ms. Richard then initiated discussion regarding PJ's proposal for twelve portable two-way radios. She advised that the Police department would not be interested, nor need them, so the number required for purchase would be decreased. Mr. Zaboy inquired why the Police Department would have no use for them. Chief Soloe stated that the officers have a radio to communicate with County, as well as a Borough issued cell phone at their disposal. Another radio would not be practical. Mr. Gosnell and Mr. Zito agreed that testing one pair would be worthwhile.

Fire Report

- The Fire Reports for June, July, August, and September 2012 were submitted by Forks Fire Company.

Solicitor Report

- Mr. Asteak advised that Waste Management had submitted the low bid for the garbage collection contract. He had reviewed the submission and found it to be in order. He recommended accepting Waste Management's proposal for three years, as per industry standard. **Motion** by Joe Gosnell, seconded by Carl Zito, to accept the Waste Management Municipal Waste Collection bid for a three year term. Motion carried unopposed at 7:53 pm. Mr. Asteak to notify Waste Management and prepare the documents.
- Ms. Richard read a letter from ARRO, the engineering firm contracted to prepare the specs for the manhole replacement project. ARRO recommended accepting the bid from A. Scott Enterprises, of Saylorsburg, PA as the low bidder at \$23,398.00. The next lowest bidder was \$31,825.00. **Motion** by Carl Zito, seconded by Paul Zaboy, Sr., to accept the manhole replacement project bid from A. Scott Enterprises, including both add-ons. Motion carried unopposed. Mr. Zaboy requested to be notified immediately before project initiation, to coordinate with the recreation trail surveyor to install stakes/markers necessary. Ms. Richard to notify Sewer Engineer Jeff Morgan.
- Mr. Asteak advised that the proposed Engine Brake Ordinance, had been duly advertised in the Express-Times and was ready for public comment and Council approval. Eric Wenzelberger, of 11 Center Street, stated his support for the measure. Mr. Zaboy inquired as to how it applies. Mr. Gosnell, advised of the specific roads and boundaries outlined in the ordinance. Mr. Wenzelberger requested that Center and Bushkill Streets be considered for later addition. **Motion** by Joe Gosnell, seconded by Cindy Hower, to adopt Ordinance 2012-2, the Engine Brake/Suppression ordinance. Motion carried unopposed.

Agenda Items

- Ms. Richard asked Chief Soloe about the Kleintop streambed dumping issue. Chief Soloe advised that he and Mr. Burmood were to do a walkthrough at the park and parking area adjacent to the stream, to observe if debris had been added or removed, prior to initiating further action. It was noted that the Borough's contracted mower, Fry's Four Seasons, had been mowing around the shed, and had been told by Mr. Kleintop to get off of his property.
- Ms. Richard advised she had two quotes to replace the roofs at the ball field shed and the park shed. She asked if Council desired a third quote before acting. She advised that she had expected a third quote, which had not arrived in time for the meeting. The matter was tabled. Mr. Zaboy asked why the roof on the ball field shed needed replacing. Ms. Richard stated that Council gave Public Works a job beyond its capabilities.
- Ms. Richard presented three quotes to replace two interior and two exterior doors at the EMA building for the Police Department.

<u>Contractor</u>	<u>Amount</u>
MJM Property Mgmt.	\$7,800.00 – with \$4,000.00 down
R.A. Serfass	\$6,500.00
Don J. Messemer Contracting	\$3,550.00 – with \$1,700.00 down

Chief Soloe advised he left painting and trim work out of the specs for Public Works to do. Morgan Schafer asked why the project was not being done completely in house. Ms. Richard advised that this is beyond the scope of their duties. Mr. Zaboy suggested awarding to the lowest bidder. **Motion** by Paul Zaboy, Sr., seconded by Carl Zito, to award the job of replacing 2 interior and 2 exterior doors at the EMA building to Messemer Contracting. Motion passed 5-1, with Mrs. Wenzelberger against.

- Regarding the Personnel Handbook, Ms. Richard spoke with a specialist at Paychex, who offered to look at the work done so far. The specialist then advised that there are omissions of State and Federal regulations, and other issues that need resolution. A tentative cost of \$2,000.00 to review and overhaul the handbook was proposed. Mr. Zaboy indicated that an outside concern that specializes in creating such documents would be a better option. Ms. Richard advised she would have more information and prices at the next meeting.
- Mr. Asteak reviewed the proposed agreement for the Gaming Grant funds for the security camera project. He advised that the installation work should be bid out to avoid any conflicts of interest, and specifically referenced language in the agreement to that effect. Additionally, the agreement proscribed individuals who were instrumental in obtaining the grant funding from receiving any compensation as a vendor. However, Mr. Asteak also recommended accepting the agreement but reevaluating the project costs factors prior to accepting any funds. **Motion** by Paul Zaboy, Sr., seconded by Joe Gosnell, to accept the Gaming Grant Agreement with the understanding to reevaluate the project with respect to costs following bids, prior to accepting any grant funds. Motion carried unopposed.

New, Old, or Unfinished Business

- A chart with various rental rates for chippers from local companies was provided to Council, along with the idea to pick a date for Borough residents to drop off materials for chipping. Council agreed to rent from O.R.E. Rentals and settled upon the week of November 10th through 17th for drop off of materials. They also tentatively selected the lot at Memorial Hall as the drop off and chipping location.
- Mr. Zaboy stated that the Borough is still waiting for PennDOT to issue Highway Occupancy Permit for the north end of the trail. He presented the three invoices from URDC.
- Chief Soloe asked if there would be funds allocated for the "Jake Brake" signs. Council agreed to purchase signs.

Agenda Items, cont'd.

- Two residents present at the meeting had expressed their interest in filling the vacancy on Council created by the departure of Jack Fatzinger.
- Kathleen Zdonowski – 8 year resident and retired investigator/law enforcement officer for the NJ DOC, Planning Commission member/Secretary for past year
- Richard Wagner – current Public Works employee, 40 + years in building maintenance, former Plainfield Road department staffer

Both parties answered several questions about themselves and their vision for the Borough. Ms. Richard advised that the appointee would only be filling the balance of Mr. Fatzinger’s term, and would have to begin running for reelection in February for the following November election.

Mr. Zaboy nominated Kathleen Zdonowski, with Joe Gosnell seconding the nomination. Carl Zito nominated Richard Wagner, with Amy Richard seconding the nomination. Voice voting commenced, with results as follows:

<u>Council Member</u>	<u>Appointee Choice</u>
Rosemarie Wenzelberger	Kathleen Zdonowski
Cindy Hower	Kathleen Zdonowski
Joe Gosnell	Kathleen Zdonowski
Paul Zaboy, Sr.	Kathleen Zdonowski
Carl Zito	Richard Wagner
Amy Richard	Kathleen Zdonowski

By a count of 5-1, Ms. Kathleen Zdonowski is appointed. Ms. Zdonowski’s swearing in to commence upon receipt of Residency Affidavit. Mr. Zaboy thanks Richard Wagner for his interest.

Adjournment

- **Motion** by Paul Zaboy, Sr., seconded by Carl Zito, to adjourn the meeting at 9:17 pm. Motion carried unopposed.

The next regular meeting of Borough Council will be held on Monday, October 15, 2012 at 7:30 PM.

A Budget meeting is scheduled for Wednesday, October 10, 2012 at 7:30 PM.

The foregoing were approved the 15th day of October, 2012.

President of Council

Attest: _____